

# NORTHERN TERRITORY ARCHITECTS BOARD

## Application for renewal of registration as an individual architect

Use this application to apply for registration as individual architect in accordance with 12A and regulation 3 of the *Architects Act 1963*.

For further information on your requirements please see the [NT Architects Board](#) website.

Applicant details					
Registration number:	AR				
Surname:				Date of birth:	
Given name/s:					
Business address:					
Suburb:		State:		Postcode:	
Is your postal address the same as above? If no, complete below:					
Postal address:					
Suburb:		State:		Postcode:	
Contact details					
Phone number:		Mobile number:			
Email address:					
Employer details					
Employer name:					
Employer registration:	AR				
Business address:					
Suburb:		State:		Postcode:	
Phone number:		Mobile number:			
Email address:					
Disclosures					
1. Have you, since your last renewal, been convicted of a criminal offence (other than a minor traffic offence) or are any court proceedings pending?					Yes / No
(If yes, provide details below)					
2. Are you an undischarged bankrupt or have you applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounded with creditors or made an assignment of your remuneration for their benefit?					Yes / No
(If yes, provide details below)					

3. Have you ever been disqualified from holding a registration or certificate, or had a registration or certificate cancelled, suspended or refused (including interstate licences, certificates or registrations)?	Yes / No		
(If yes, provide details below)			
4. In respect of any work you have done, have you ever been fined, reprimanded or cautioned for any breach of rules, professional conduct or code of ethics?	Yes / No		
(If yes, provide details below)			
5. Have you in the last 5 years been a Director, Secretary or a person in a position to control or substantially influence a company's conduct or affairs (such as a shareholder with a significant shareholding, a financier or a senior employee) within 12 months of that company being placed in receivership, administration, official administration, under a deed of company arrangement, in liquidation or wound up for the benefit of creditors?	Yes / No		
(If yes, provide details below)			
<b>Applicant declaration</b>			
I, (full name)			
Of: (address)			
<p>Do solemnly and sincerely declare that:</p> <ul style="list-style-type: none"> <li>All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and</li> <li>I have read and understood the information contained in this application and associated guidelines and accept that failure to supply information required on this form may delay processing of this application;</li> <li>I give the Northern Territory Architects Board consent to make any inquiries and to receive and disclose information which is relevant to my ongoing eligibility to be registered as an architect;</li> <li>I acknowledge that information (name, business address and telephone number) will be placed on a public register;</li> <li>I understand and acknowledge my legal obligations under the <i>NT Architects Act 1963</i> if renewal is granted; and</li> <li>I know that it is an offence to make a declaration which is false in any material particular.</li> </ul>			
This declaration is made at: (location)		on: (date)	
Applicant signature:			
<p>Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.</p>			

Checklist requirements	
Prescribed application fee – See the <a href="#">forms page</a> for current fee.	<input type="checkbox"/>
Completed and signed declaration	<input type="checkbox"/>
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc.	<input type="checkbox"/>
Privacy statement	
The Northern Territory Government and the Northern Territory Architects Board complies with the Information Privacy Principles scheduled by the <i>Information Act 2002</i> .	
Disclaimer	
<p>The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the <i>Northern Territory Information Act 2002</i>.</p> <p>You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.</p> <p>The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.</p> <p>You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the <i>Northern Territory Information Act 2002</i>, or the Office of the Information Commissioner NT.</p>	
Lodgement	
Complete applications can be lodged in person, email or via post at a Territory Business Centre below:	
Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine
Tennant Creek:	Barkly Business Hub, 63 Haddock Street, Tennant Creek
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs
1800 193 111	<a href="mailto:territorybusinesscentre@nt.gov.au">territorybusinesscentre@nt.gov.au</a> GPO Box 9800 Darwin NT 0801
Payment details	
<p>A fee is payable on lodgement of this application form. Payment can be made by:</p> <ul style="list-style-type: none"> <li>• Cash (in person only); or</li> <li>• Cheque (made out to Receiver of Territory Monies - in person/mail); or</li> <li>• Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.</li> </ul>	
Payment date:	Receipt number: Amount paid: